



HIPAA Authorization & Notice of Privacy Practices Policy

Dalton Health Direct Primary Care
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Homewood, Alabama 35209
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HIPAA AUTHORIZATION FORM & NOTICE OF PRIVACY PRACTICES POLICY

Section 164.502(i)

PURPOSE

The purpose of implementing the following HIPAA Authorization Form and Notice of Privacy Practices Policy is to ensure Dalton Health Direct Primary Care informs patients of their rights pertaining to the authorized release and security of their protected health information.

POLICY

Dalton Health Direct Primary Care mandates that all patients are provided a Notice of Privacy Practices as well as sign a HIPAA Authorization Form before being treated. Dalton Health Direct Primary Care acknowledges however that patients may choose not to sign a HIPAA Authorization Form, and that Dalton Health Direct Primary Care must still provide treatment to patients who refuse to sign. If refused, Dalton Health Direct Primary Care will note within the patient's file that the authorization form was provided and that the patient chose not to sign for their records.

Dalton Health Direct Primary Care will also link a copy of Dalton Health Direct Primary Care's Notice of Privacy Practices from their website, if applicable, and will ensure that this link is easily accessible to potential and current patients (typically, on the website's homepage).

Dalton Health Direct Primary Care is required to provide the Notice of Privacy Practices in plain language that describes:

- How Dalton Health Direct Primary Care may use and disclose protected health information about a patient.
- How Dalton Health Direct Primary Care may contact the patient.
- The patient's rights with respect to the information and how they may exercise these rights, including how they may complain to Dalton Health Direct Primary Care.



- The legal duties of Dalton Health Direct Primary Care with respect to the information, including a statement that Dalton Health Direct Primary Care is required by law to maintain the privacy of protected health information.
- Whom patients can contact for further information about the policies and procedures of Dalton Health Direct Primary Care - This contact is Rachael Lindmark
- The notice must also include an effective date.

